

THE RESORT VILLAGE OF CHITEK LAKE

IN THE PROVINCE OF SASKATCHEWAN

BYLAW 157/2021

A BYLAW OF THE RESORT VILLAGE OF CHITEK LAKE TO AMEND

BYLAW 109/2015 KNOWN AS THE ADMINISTRATIVE BYLAW

The Council of the Resort Village of Chitek Lake in the Province of Saskatchewan enacts to amend Bylaw 109/2015 as follows:

1. Amend Section 6. Duties of the Administrator by adding the following points:
  6. b) Produce, when called for by Council, Auditor, Minister of other competent authority, all books, vouchers, papers and moneys belonging to the municipality; (MA 111)
  6. c) On ceasing to hold office, deliver all books, vouchers, papers and moneys belonging to the municipality to their successor in office or to any other person that the council may designate; (MA 111)
  6. q) Be responsible for the hiring, suspension and dismissal of all employees of the municipality; (MA 111)
  6. r) Witness any oaths or affirmations required pursuant to THE Municipalities Act; (MA 111)
  6. x) Sign cheques and other negotiable instruments; (MA 111)
  6. ee) Note and change reported on a Council member's annual declaration to the member's public disclosure statement, including the date that the change was noted; (MA 142)
  6. ff) Make each public disclosure statement and declaration available for public inspection during regular business hours. (MA 142)
  6. gg) Provide copies of public disclosure statements to any designated officials when directed to do so by Council; (MA 142)
2. Amend section 16. Cheque. Change wording "The Administrator AND any member of Council shall sign all cheques on the behalf of the municipality." To read "**The Administrator, or if the Administrator is unavailable, the Administrator's designate, AND any member of Council shall sign all cheques on behalf of the Municipality.**"
3. Amend section 17. Negotiable Instruments. Change wording "The Administrator (required) AND Mayor or in the absence of the Mayor, Deputy Mayor shall sign all other negotiable instruments on behalf of the Municipality." To read "**The Administrator, or if the Administrator is unavailable, the Administrator's designate, AND any member of Council shall sign all cheques on behalf of the Municipality.**"
4. This Bylaw shall come into force on the day of the third reading.



  
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Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

Certified to be true and accurate Bylaw 157/2021  
Amendment of Bylaw 109/2021 which was  
Adopted by Council of the Resort  
Village of Chitek Lake on Nov 25<sup>th</sup>, 2021

  
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Chief Administrative Officer