

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE
Resort Village of Chitek Lake
IN COUNCIL CHAMBERS AT 219 PINE STREET ON April 18th, 2024 AT 6:00 PM

PRESENT: Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk (Virtual Presence), Councilor John Vandale Councilor Robert Fraser, Councilor Leona Paulton, Chief Administrative Officer Tara Westmacott

GALLERY: Kerri P.

Mayor Sandra Svoboda CALLED THE MEETING TO ORDER AT 6:00 PM

857/2024 **MOVED BY: R. Fraser**
SECONDED: L. Paulton
THAT the agenda be adopted as presented.

CARRIED

858/2024 **MOVED BY: J. Vandale**
SECONDED: J. Mochoruk
That Council go In Camera at 6:03PM to discuss Future Planning as per LAFOIP Section 16(1)e.

PRESENT: Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk(Virtual Presence), Councilor John Vandale Councilor Robert Fraser, Councilor Leona Paulton, Chief Administrative Officer Tara Westmacott, Chris Holben, John Mc Quade (Virtual Presence)

CARRIED

859/2024 **MOVED BY: J. Vandale**
SECONDED: R. Fraser
THAT Council move out of camera at 6:21 PM.

CARRIED

860/2024 **MOVED BY: J. Mochoruk**
SECONDED: L. Paulton
WHEREAS the purchase of a Fire Truck was not an authorized purchase by Council nor Administration or an approved budget item when it was bought and safetied in the Village name.
WHEREAS Council has identified a need and will continue to place provisions in 2024 and Future Budgets.
THEREFORE, BE IT RESOLVED that the Council would like to offer the following agreement to purchase the Fire truck from Bang Oilfield, for \$15,692 including GST, that was personally purchased from Ritchie Brothers Auction on September 6, 2023.

A cheque for \$8100 will be issued in 2024, this amount encompasses funds that are currently in the Fire Hall and Fire Truck Fundraising accounts.

The additional \$7592 owing will be paid out in yearly increments, up to \$1500 of unused budget funds that were intended for reserve to purchase a Fire Truck.

| | \$15,692 | Total Amount Owing |
|-------------|-----------------|---------------------------|
| 2024 | \$8100 | Payment to Bang Oilfield |
| 2025 | \$1500 | Payment to Bang Oilfield |
| 2026 | \$1500 | Payment to Bang Oilfield |
| 2027 | \$1500 | Payment to Bang Oilfield |
| 2028 | \$1500 | Payment to Bang Oilfield |
| 2029 | \$1592 | Payment to Bang Oilfield |

CARRIED

Chris Holben and John McQuade left the meeting.

861/2024 MOVED BY: J. Vandale

SECONDED BY: L. Paulton

THAT the meeting minutes from Special Meeting March 19, 2024 be approved as presented.

CARRIED

862/2024 MOVED BY: J. Mochoruk

SECONDED BY: R. Fraser

THAT the meeting minutes from Meeting March 20, 2024 be approved as presented.

CARRIED

863/2024 MOVED BY: R. Fraser

SECONDED: L. Paulton

THAT the list of payments be approved as presented.

Main Acct CK# 9334 - #9341, Online payment #20240321-01 - #20240411-05(\$24740.34)

Hall Acct Online payment 20240328-01 - #20240328-02 (\$556.00)

Chitek Lake Rec Site CK 687, Online Payment 20240328-03 – 20240328-06 (\$1698.17)

CARRIED

864/2024 **MOVED BY: J. Vandale**

SECONDED BY: R. Fraser

THAT Bank Reconciliation Reports for March 2024 are approved as presented.

CARRIED

865/2024 **MOVED BY: R. Fraser**

SECONDED BY: L. Paulton

THAT Financial Statements for month end March 31, 2024 are approved as presented.

CARRIED

OLD BUSINESS

Council acknowledges that the Assessment Roll for 2024 has been completed and closed with no appeals.

NEW BUSINESS

866/2024 **MOVED BY: R. Fraser**

SECONDED BY: J. Mochoruk

THAT Building permit for new Garage build on Lot 11 Block 9 is approved as presented.

CARRIED

867/2024 **MOVED BY: J. Vandale**

SECONDED BY: J. Mochoruk

THAT Building permit for RTM house and new Garage build on Lot 26 Block M is approved as presented.

CARRIED

868/2024 **MOVED BY: L. Paulton**

SECONDED BY: J. Vandale

THAT request for transfer of Shoreline permit #151 to new owners of Lot 07 Block B is approved.

CARRIED

869/2024 **MOVED BY: R. Fraser**

SECONDED BY: L. Paulton

THAT request for support to remove caragana bush that impedes use of Shoreline Permit #167. CAO Westmacott instructed to contact Water Security Agency to notify of support and ensure there are no concerns.

CARRIED

L. Paulton will see if we can partner with a school class to plant some natural habitat seedlings along the shoreline.

870/2024 **MOVED BY: R. Fraser**

SECONDED BY: J. Mochoruk

THAT Council moves Roll 245 Tax Enforcement proceedings moved to In Camera as per LAFOIP Section 16(1)c and 17(1)d Land.

CARRIED

871/2024 **MOVED BY: L. Paulton**

SECONDED BY: J. Vandale

THAT the Budget for 2024 is approved as previously discussed and presented.

CARRIED

Council acknowledges the Education Property Tax Mill rates as presented by Don McMorris and Rod Nasewich as per letter on March 25, 2024.

The Education Tax Mill Rates did not change from 2023 and are as follows:

| | |
|------------------------------------|------------|
| Agriculture Property | 1.42 mills |
| Residential Property | 4.54 mills |
| Commercial and Industrial Property | 6.86 mills |
| Resource Property | 9.88 mills |

Council acknowledges that Bylaw 142/2019 to provide for special levy for lagoon of \$120 per tax roll is in place and will stand for 2024.

Council acknowledges that Bylaw 143/2019 to establish Property Tax Penalties and Discounts is in place and will stand for 2024. Penalties of 15% will be added to any outstanding tax amounts on Jan 1, 2025.

A 4% discount on property tax will be applied to any taxes paid on or before September 30, 2024.

Council acknowledges Bylaw 139/2018 to Provide for a Base Tax is in place and will stand for 2024. A \$800 base tax will be applied to all properties.

872/2024 **MOVED BY: J. Vandale**

SECONDED BY: J. Mochoruk

THAT the Mill Rate on Land and Improvement Property taxes for 2024 will remain at 2.75%.

CARRIED

873/2024 **MOVED BY: J. Mochoruk**

SECONDED BY: R. Fraser

THAT CAO Westmacott Prepare the Tax Roll for 2024.

CARRIED

874/2024 **MOVED BY: R. Fraser**

SECONDED BY: L. Paulton

THAT discussion for new hires and seasonal staffing be moved to In Camera session as per LAFOIP Human Resource Section 16(1)d.

CARRIED

875/2024 **MOVED BY: J. Vandale**

SECONDED BY: L. Paulton

THAT 2024 Local Government Election budget be set at \$2500 for Ballots and Remuneration of Election Officials. The payment for Election officials as regular employees of the Village will be paid at the respective hourly rate.

CARRIED

876/2024 **MOVED BY: J. Mochoruk**

SECONDED BY: R. Fraser

THAT the Returning Officer for the 2024 Local Government Election be CAO Tara Westmacott.

CARRIED

Council acknowledges Bylaw 121/2016 to Establish Mail-In Vote Ballot System. The system for Mail-In Ballots will remain the same, all registration for mail-in ballot must be made in person to the Returning Officer or Deputy Returning Officer.

877/2024 **MOVED BY: J. Mochoruk**

SECONDED BY: J. Vandale

THAT the first reading of Bylaw 165/2024 General Election Bylaw to indicate the method of providing notice for election procedures need NOT be published in a newspaper, notice will be posted on social media, website, office and other sensible locations to reach majority of property owners.

CARRIED

878/2024

MOVED BY: R. Fraser

SECONDED BY: L. Paulton

THAT the second reading of Bylaw 165/2024 General Election Bylaw is completed.

CARRIED

879/2024

MOVED BY: L. Paulton

SECONDED BY: J. Vandale

THAT the third and final reading of Bylaw 165/2024 General Election Bylaw is completed and Bylaw is passed as presented.

CARRIED

880/2024

MOVED BY: J. Vandale

SECONDED BY: R. Fraser

THAT the first reading of Bylaw 164/2024 A Bylaw to Require Criminal Record Checks with Nomination Forms.

CARRIED

881/2024

MOVED BY: J. Mochoruk

SECONDED BY: L. Paulton

THAT the second reading of Bylaw 164/2024 A Bylaw to Require Criminal Record Checks with Nomination Forms.

CARRIED

882/2024

MOVED BY: J. Mochoruk

SECONDED BY: L. Paulton

THAT the third and final reading of Bylaw 164/2024 A Bylaw to Require Criminal Record Checks with Nomination Forms and that the Bylaw be passed as presented.

CARRIED

Council acknowledges that there were no tenders submitted for the 2006 Grey Ford Supercab truck.

Council Recess at 8:24 PM

Meeting Resumes 8:38 PM

883/2024 **MOVED BY: J. Vandale**

SECONDED BY: L. Paulton

THAT Council go In Camera at 8:39PM to discuss matters dealing with Human Resources, Land and Strategic and Future planning LAFOIP Sections 16(1) d, 16(1) c, 17(1)d, 16(1)e.

CARRIED

PRESENT: Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk (Virtual Presence), Councilor John Vandale Councilor Robert Fraser, Councilor Leona Paulton, Chief Administrative Officer Tara Westmacott

884/2024 **MOVED BY: L. Paulton**

SECONDED BY: R. Fraser

THAT Council go Out of Camera at 10:10PM.

CARRIED

885/2024 **MOVED BY: J. Vandale**

SECONDED BY: J. Mochoruk

THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after May 6, 2024 to commence proceedings to request title with respect to the following described land:

ROLL 245 LOT 10 Blk L Plan 83B13932 EXT 0

CARRIED

Mayor Sandra Svoboda recused from discussion of the following items.

886/2024 **MOVED BY: L. Paulton**

SECONDED BY: J. Mochoruk

THAT the Village hire the following for Seasonal Employment. Trey V., Rylan V., Laine Z., Angela S., Robb S, Hunter W. Wage chart Below

| Employee | | |
|----------|------|--------|
| 047 | \$24 | HOURLY |
| 048 | \$25 | HOURLY |
| 052 | \$24 | HOURLY |
| 053 | \$17 | HOURLY |
| 061 | \$15 | HOURLY |
| 062 | \$20 | HOURLY |

CARRIED

887/2024 **MOVED BY: L. Paulton**

SECONDED BY: R. Fraser

THAT the Village hire Ashley H. in the Office as transition to CAO, training agreement in place where the Village will pay for Local Government Administration classes as required by law to be a Certified Municipal Administrator. The agreement terms include a minimum 5 years of service. Salary paid at 40 hours work week \$30 hourly.

CARRIED

888/2024 **MOVED BY: J. Mochoruk**

SECONDED BY: J. Vandale

THAT CAO Westmacott instructed to get quotes for various projects that will qualify for CCBF project grants.

CARRIED

CAO Westmacott to advertise for any Volunteer groups that might be interested in hosting Canada Day events on Sunday June 30 such as Parade, Pancake Breakfast BBQ, Fireworks, etc to contact the office with ideas.

889/2024 **MOVED BY: L. Paulton**

SECONDED BY: J. Mochoruk

THAT CAO Westmacott Contact and hire swimming instructors.

CARRIED

Meeting is adjourned at 10: 14PM.

Next Regular May 16th, 2024 at 6:00pm

Mayor/ Councillor

Chief Administrative Officer