

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE  
**Resort Village of Chitek Lake**  
IN COUNCIL CHAMBERS AT 219 PINE STREET ON October 19<sup>th</sup>, 2023 AT 6:00 PM

**PRESENT:** Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk, Councilor Robert Fraser, Councilor John Vandale

**ABSENT:** Councilor Leona Paulton

**STAFF:** Chief Administrative Officer Tara Westmacott

**GALLERY:** A. Pilipiak, K. Peake

**Mayor Sandra Svoboda CALLED THE MEETING TO ORDER AT 6:00 PM**

**763/2023      MOVED BY: J. Mochoruk**

**SECONDED: J. Vandale**

THAT an In-Camera section be added to the agenda to discuss Human Resource topic as per section 16 (1) d of LAFOIP and an Old Business item be added to speak to an email request that came in since the last meeting. Then the agenda be adopted.

**CARRIED**

**764/2023      MOVED BY: R. Fraser**

**SECONDED: J. Mochoruk**

THAT the minutes of the regular meeting September 28<sup>th</sup>, 2023 are adopted as read.

**CARRIED**

**765/2023      MOVED BY: J. Vandale**

**SECONDED: R. Fraser**

THAT the list of payments be approved as presented.

Main Acct CK# 9257 - #9267, Online payment #20231012-01 - #20231018-08

(\$24673.55)

Hall Acct CK#2239 (\$500.00)

Chitek Lake Rec Site CK#675 - #678 Online payment 20231018-02 – 20231018-04

(\$1569.44)

**CARRIED**

**766/2023      MOVED BY: J. Mochoruk**

**SECONDED BY: J. Vandale**

THAT Bank Reconciliation Reports for September 2023 are approved as presented.

**CARRIED**

**767/2023      MOVED BY: J. Mochoruk**

**SECONDED BY: R. Fraser**

THAT Financial Statements for September 2023 are approved as presented.

**CARRIED**

**OLD BUSINESS**

Email was received by resident concerned that Council was withholding information about fuel sales coming to Chitek Lake. Council asked CAO Westmacott to invite the resident to share the information they have because neither Council nor Administration is aware of this information. The resident declined the invitation.

**NEW BUSINESS**

**768/2023      MOVED BY: J. Vandale**

**SECONDED BY: J. Mochoruk**

To award the extension of the walking path on Hwy 24 to J & J Dirtworks for \$45,795 plus GST and PST. The current walking path that was completed by the Ministry of Highways will be extended from the West approach to Northshore Rd heading east to the Boat Launch approach. This will satisfy the \$45,000 SGI Traffic Safety Grant that has been recorded as deferred revenue since awarded in 2021.

**CARRIED**

**769/2023      MOVED BY: J. Vandale**

**SECONDED BY: J. Mochoruk**

THAT the First Reading of Bylaw 163/2023 To Provide for the Transitioning Negotiable Debenture to Non-Negotiable Debenture, as per the request of the Municipal Financing Corporation of Saskatchewan and the Saskatchewan Municipal Board, be completed.

**CARRIED**

**770/2023      MOVED BY: R. Fraser**

**SECONDED BY: J. Vandale**

THAT the Bylaw 163/2023 To Provide for the Transitioning Negotiable Debenture to Non-Negotiable Debenture, as per the request of the Municipal Financing Corporation of Saskatchewan and the Saskatchewan Municipal Board, be explained and how a new

payment process will work and the second reading be completed. A Third reading of the Bylaw will be deferred until Oct 20<sup>th</sup> Special Meeting when all of Council is present.

**CARRIED**

Council acknowledges that Ron and Roxanne Sawatsky have Volunteered to host a Christmas Dinner on December 17, 2023. The proceeds to go towards the operation, maintenance and repair of the Hall. The December Council meeting will be held on December 14, 2023.

The last day of leaf pickup will be October 24, 2023.

The Village Transfer Station, aka Landfill, Permit is up for renewal. CAO Westmacott directed to contact surrounding Municipalities to see what they have done in regards to Emergency Response Plans for their Transfer Station location and report back in November.

**771/2023      MOVED BY: J. Mochoruk**

**SECONDED BY: R. Fraser**

To recess the meeting at 7:39 PM.

**CARRIED**

**772/2023      MOVED BY: R. Fraser**

**SECONDED BY: J. Mochoruk**

To go In Camera at 7:41 PM to discuss matters that fall under the LAFOIP Human Resources Section 16(1)d.

**CARRIED**

**Attendance:** Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk, Councilor Robert Fraser, Councilor John Vandale, CAO Tara Westmacott

**773/2023      MOVED BY: J. Vandale**

**SECONDED BY: R. Fraser**

To go out of camera 7:52 PM.

**CARRIED**

**MOVED BY: R. Fraser**

**SECONDED BY: J. Mochoruk**

MOVE TO increase wage for employee 51.

**MOVED BY: J. Vandale**

**SECONDED BY: J. Mochoruk**

MOVE TO increase wage for employee 58.

**774/2023 MOVED BY: J. Mochoruk**

**SECONDED BY: J. Vandale**

THAT Employee 51 will have a wage increase to \$29.50 per hour effective November 1, 2023 and Employee 58 will have a wage increase to \$27 per hour effective November 1, 2023.

**CARRIED**

**775/2023 MOVED BY: J. Vandale**

**SECONDED BY: J. Mochoruk**

THAT the Wage schedule for all current employees is accepted as presented below.

<b>Employee Code Easy Pay</b>	<b>Pay Type</b>	<b>Wage</b>	<b>Effective Date</b>
32	Hourly	27	01-Dec-22
50	Hourly	38	01-Dec-22
51	Hourly	29.5	01-Nov-23
58	Hourly	27	01-Nov-23
Council	Regular Meeting	250	Mar-22
Council	Special Meeting	200	Mar-22
51	Phone Allowance/Pay Period	15	01-Jul-23
58	Phone Allowance/Pay Period	15	01-Jul-23

**CARRIED**

All in favor to adjourn the meeting at 8:18 PM.

**CARRIED**

Next Regular November 16<sup>th</sup>, 2023 at 6:00pm

Special Meeting October 20<sup>th</sup>, 2023 at 5:00PM

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Mayor/ Councillor

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Chief Administrative Officer