

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE RESORT VILLAGE OF
CHITEK LAKE HELD ON FEBRUARY 18TH, 2016 AT 9:30 AM

PRESENT: Councillors Ron Sawatsky, John Vandale, and Leo Loiselle.

ABSENT: Mayor Doug Struhar, and Councillor Marleen Trach.

SAWATSKY TAKES CHAIR

The meeting was called to order at 9:30 am.

APPROVAL OF AGENDA

22/16 VANDALE

THAT Jim Rings at 11:00 am and Cindy Harris and Shaun Raiche at 11:30 are added as quests to the agenda. THAT development permits are added to the agenda. And That the agenda is approved.

CARRIED

ADOPTION OF MINUTES

23/16 LOISELLE

THAT the Minutes of the Regular Meeting of January 28th, 2016 and the Special Meeting of February 11th, 2016 are adopted as read.

CARRIED

REPORTS OF ADMINISTRATION

24/16 VANDALE

THAT the following cheques are approved:

Village:	#5846 - 5882
Fire:	#321 - 322
CLCH & RF:	#1776 – 1785
Sale of Assets:	#214 - 215

CARRIED

25/16 LOISELLE

THAT the Bank Reconciliation and the Financial Reports for January are approved.

CARRIED

COMMUNICATIONS

TABLE June Sterling boat dock lease #119

UNFINISHED BUSINESS

26/16 VANDALE

THAT the invoice for the new boiler from royal Flush Plumbing and Heating is paid in the amount of \$11068.00 + tax from the Sale of Asset account and THAT the amount of \$2990.00 + tax is paid from the Chitek Lake Community Hall and Recreation Fund.

CARRIED

27/16 VANDALE

THAT Policy 24/2015 known as the Snow Removal policy is amended to add:

3. The maintenance staff will grade the main roads, public parking lots, fire hall and village office as first priority before the septic trucks to prevent damage to the vehicles and not to pack the snow down before the secondary streets are graded.

CARRIED

TABLE survey costs for bylaw infraction on Lot 1 & 2, Block 1.

TABLE bylaw infraction for Lot 13, Block L.

TABLE legal costs for bylaw infraction for Lot 34, Block 6.

IN CAMERA 10:00 am

RETURN to public meeting 10:15 am

NEW BUSINESS

28/16 LOISELLE

THAT the invoice from Robertson Stromberg law firm in the amount of \$3421.89 for legal fees incurred for Lot 8, Block 9 is approved for payment.

CARRIED

29/16 VANDALE

THAT the invoice from Vern Booker in the amount of \$4073.63 for repairs to the 1999 septic truck is approved for payment.

CARRIED

Guests at 10:45 am – Bob Anderson and Jim Rings

Guests at 11:20 am – Rob Fraser, Cindy Harris, and Shaun Raiche

30/16 VANDALE

THAT Bylaw 114/2015 known as the Building Bylaw is given third and final reading and is adopted by Council effective March 17th, 2016 and shall hereby become part of these minutes.

CARRIED

31/16 LOISELLE

THAT the Resort Village of Chitek Lake has appointed the following building inspectors to inspect buildings and structures as per Bylaw 114/2015 effective March 17th, 2016:

Ryan Shepherd

Jerry Wintonyk

Todd Russell

Riley Shepherd

Neil Marsh

CARRIED

32/15 VANDALE

THAT the Resort Village of Chitek Lake enter into an agreement with CAA Construction Code Authority to conduct inspections as per Bylaw 114/2016.

CARRIED

33/16 LOISELLE

THAT Bylaw 113/2016 known as the Council Procedures Bylaw is given third and final reading and is adopted and shall hereby become part of these minutes.

CARRIED

34/16 VANDALE

THAT Policy 18/2014 Council Procedures is hereby repealed.

CARRIED

35/16 VANDALE

That Bylaw 115/2016 known as the bylaw to provide for entering into an agreement respecting the provision of fire protection services is given first reading.

CARRIED

36/16 LOISELLE

THAT Policy 28/2015 known as the municipal Employee Code of Conduct policy is amended to add:

- Under Principal:
“Other types of conduct that may be considered a conflict of interest may include but are not limited to:
 - Acceptance of gifts;
 - Use of municipal property and assets;
 - Political and community activities
 - Employment of family and personal friends or acquaintances;
 - or
 - Outside work or business activities.”
- Add “Corrective Measures:
 - Corrective measures may include the following:
 - Review by the Administrator/Council/Personnel Committee;
 - Employee to disclose specifics of conflict of interest;
 - Employee to withdraw from participation respecting the matter where the conflict or potential conflict exists;

- Actions to be taken by the municipality if an employee fails to disclose a conflict or a potential conflict, such as:
 - Disciplinary letter, copy to be placed in the employees file;
 - Employee training (ethics);
 - Short term suspension;
 - Long-term suspension; or
 - Termination – consult with a solicitor.”

CARRIED

TABLE Policy 29/2016 known as the Council Code of Ethics Policy

IN CAMERA 12:00 pm

RETURN TO PUBLIC MEETING 12:10pm

37/16 LOISELLE

THAT the development permit for Lot 2, Block H has been approved.

CARRIED

38/16 VANDALE

THAT the permit for Lot 12, Block 12 is approved when the exact measurements of the building are submitted in writing and that they meet the height restriction of 10M.

The meeting was adjourned at 12:45 pm.

Mayor

Chief Administrative Officer