

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE
Resort Village of Chitek Lake
IN COUNCIL CHAMBERS AT 219 PINE STREET ON March 10th, 2023 AT 5:00 PM

PRESENT: Mayor Sandra Svoboda (Virtual Presence), Deputy Mayor Jack Mochoruk, Councillor Robert Fraser (Virtual Presence), Councillor Leona Paulton, Councillor John Vandale

STAFF: Chief Administrative Officer Tara Westmacott

Mayor Sandra Svoboda CALLED THE MEETING TO ORDER AT 5:03 PM

Deputy Mayor Jack Mochoruk will be designated signee for documents relating to this meeting.

665/2023 **MOVED BY: J. Mochoruk**
SECONDED: L. Paulton
THAT the Agenda is adopted with the addition of a Building Permit request for Lot 01 Block 05 Sunroom addition.

CARRIED

667/2023 **MOVED BY: L. Paulton**
SECONDED: R. Fraser
THAT the minutes of the meeting January 19th, 2023 are adopted as read.

CARRIED

668/2023 **MOVED BY: J. Vandale**
SECONDED: R. Fraser
THAT the list of payments be approved as presented.
Main Acct CK# 9144 - #9169, Online payment #2023-01-31-01 - #230131-12
(\$122,492.00)
Hall Acct CK# 2221, Online payment 20230228-01 – 230131-17 (\$1416.15)
Chitek Lake Rec Site CK#639 Online payment 20230228-02 – 230131-18 (\$696.17)

CARRIED

669/2023 **MOVED BY: J. Mochoruk**
SECONDED BY: L. Paulton
THAT Bank Reconciliation Reports for January and February 2023 are approved as presented.

CARRIED

670/2023 **MOVED BY: J. Vandale**

SECONDED BY: J. Mochoruk

THAT Financial Statement for month ending January 31 and February 28, 2023 is approved as presented.

CARRIED

COMMUNICATIONS

CAO Westmacott asked to contact resident with a request to purchase slip tank in compound. Council is interested in selling the tank with a price of \$350.

CAO Westmacott is also asked to inquire about regular fuel delivery for the Village during the summer months.

CAO Westmacott asked to contact resident with request for additional business signage on 1st Ave and Pine St. The request has been approved with review of type of signage. The Village will also support a request to the Ministry of Highways for signage in the highway corridor.

OLD BUSINESS

The existing Board of Appeal appointments will stand for 2023 with these being Louise Beulac, Annette Pilipiak and Karen Chalifour. CAO Westmacott asked to advertise this appointment on the website and review additional information such as a Business Directory.

Hall Boiler maintenance repairs are required on the system, quote for labor and repairs is \$965.01 plus taxes. Council approval to go ahead with these repairs with the understanding that any additional work found will be reported and approved prior to commencement.

671/2023 MOVED BY: J. Vandale

SECONDED BY: J. Mochoruk

THAT Council has completed a third and final reading of the Bylaw to Establish Boat Launch and Facility Fees and the Bylaw has been adopted.

CARRIED

NEW BUSINESS

672/2023 MOVED BY: J. Vandale

SECONDED BY: R. Fraser

THAT Council approves building permit application for three season sunroom on Lot 1 Block 5.

CARRIED

673/2023 MOVED BY: J. Mochoruk

SECONDED BY: R. Fraser

THAT Council approves building permit application for home and garage on Lot 10 Block 4. The owner may contact the office if there is additional fill resulting from the build to find a location for the clean fill to be dropped.

CARRIED

674/2023 MOVED BY: L. Paulton

SECONDED BY: J. Mochoruk

THAT Council approves building permit application for garage on Lot 13 Block 13. The caveat on the property will not be removed until a principle residence has been built as per the Bylaw.

CARRIED

The request for sea can storage will be tabled until the next meeting. This has become a zoning issue and needs to be addressed in the current zoning bylaw.

The Council has acknowledged the Seasonal Camper deposit and as per the agreement the deposit will not be refunded.

675/2023 MOVED BY: J. Vandale

SECONDED BY: J. Mochoruk

THAT Council appoints CCASK as Building Officials for the Resort Village of Chitek Lake.

The list of Building Officials being

<u>Inspector Name</u>	<u>Class</u>	<u>Licence #</u>
Ryan Shepherd	BOL-3	BOL360
Chris Gates	BOL-3	BOL105
Karly Heatcoat	BOL-3	BOL421
Raymond Humenny	BOL-2R	BOL635
Ben McLeod	BOL-1	BOL758
Jerry Wintonyk	BOL-1	BOL142
Dale Wagner	BOL-3R	BOL379
Dan Knutson	BOL-3	BOL112
Reg Churko	BOL-2	BOL256

Virginia Shepley	BOL-3	BOL517
Janelle Cox	BOL-1	BOL696
Terry Rolleston	BOL-1	BOL089
Kim Pedersen	BOL-2R	BOL511
Dwayne Williams	BOL-2	BOL122

CARRIED

676/2023 MOVED BY: R. Fraser

SECONDED BY: L. Paulton

THAT Council TAXervice to manage property tax arrears recovery for the Resort Village of Chitek Lake. The service engagement will be in effect until December 31, 2025.

CARRIED

677/2023 MOVED BY: J. Vandale

SECONDED BY: J. Mochoruk

THAT Council directs CAO Westmacott to open assessment roll and prepare assessment notices to be mailed as per Bylaw 159/2022. The roll will be open for viewing at the Village office during office hours from March 24th to April 24th.

CARRIED

IN-CAMERA 6:53 PM

OUT OF CAMERA 8:33 PM

Council acknowledges offer on Lots 1 and potentially Lot 2 Block P and directs CAO Westmacott to provide a response from Council.

678/2023 MOVED BY: L. Paulton

SECONDED BY: J. Mochoruk

THAT Council acknowledges the generous donation of used equipment from the Wakaw Fire Department and authorizes and donation of \$100 in support of the Wakaw Hoodoo Fire Department. CAO Westmacott is instructed to post a letter of thanks to the members of the Wakaw Fire Department.

CARRIED

Council acknowledges the generous donation of \$1389.75 from the former Chitek Lake First Responders to the Chitek Lake Fire Hall. CAO Westmacott is instructed to send a letter of thanks to the trustee of the First Responders account.

MEETING ADJOURNED at 8:36 PM

Special Meeting to discuss Budget and Seasonal Staffing March 23rd, 2023 at 6:00 PM

Next Regular Meeting April 20th, 2023 at 6:00pm

Mayor/ Councillor

Acting Chief Administrative Officer