

MINUTES OF THE MEETING OF COUNCIL FOR THE RESORT VILLAGE OF CHITEK LAKE IN COUNCIL CHAMBERS AT 219 PINE STREET, ON APRIL 25<sup>TH</sup>, 2019 AT 6:00 PM

Present: Mayor Doug Struhar, Councillors Debby Alberts, Warren Kidd, David Gardiner and Sandra Svoboda

Absent: All Present

Staff: Pat Peacock, CAO

Mayor Doug Struhar called the meeting to order at 6:06 PM

**APPROVAL OF THE AGENDA**

**068/19** Alberts: THAT Council agree to approve the agenda as presented. CARRIED

**ADOPT THE MINUTES OF MARCH 28TH, 2019**

**069/19** Gardiner: THAT Council adopt the minutes of the regular meeting on March 28, 2019. CARRIED

**ACKNOWLEDGE THE CAMPGROUND MINUTES OF MARCH 29, 2019**

**070/19** Gardiner: THAT Council acknowledge the minutes of the campground meeting on March 29, 2019. CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

**071/19** Kidd: THAT Council approve the list of accounts for approval as attached. CARRIED

**APPROVE FEBRUARY 2019 FINANCIAL STATEMENTS**

**072/19** Svoboda: THAT Council approve the Financial Statements for March, 2019 as presented. CARRIED

**COMMUNICATION ITEMS**

**073/19** Gardiner: THAT Council acknowledge the communication items as listed on the agenda and FURTHERMORE all information to be filed accordingly. CARRIED

**HALL POLICY CHANGES**

**074/19** Kidd: THAT Council approve of the new damage rates added to the existing policy. CARRIED

**J&J DIRT WORKS PROPERTY LEASE**

**075/19** Svoboda: THAT Council reviewed the existing property lease and revised to a year by year lease with an increase to \$2,000.00 per year and FURTHERMORE instructed CAO Peacock to prepare a lease agreement and letter to advise J&J Dirt Works. CARRIED

**LAVENTURE EMAIL**

Move this to the campground meeting on April 26<sup>th</sup>.

**OFFICE ASSISTANT**

**076/19** Svoboda: THAT Council instruct CAO Peacock to expand the search for an office assistant by advertising on free websites like Kijiji or Indeed. Councillor Alberts volunteered to attend at the office and assist with this enlisting the help of a knowledgeable family member.

CARRIED

**PUBLIC NOTICE FOR DEDICATED LANDS**

Deferred decision until next meeting

**BOAT DOCK LEASES**

**077/19** Gardiner: THAT Council instruct CAO Peacock to again send out letters about unpaid boat dock leases and give the people until May 15<sup>th</sup> to pay or lose the dock space. CARRIED

**CAMPGROUND BUILDING INSURANCE**

**078/19** Gardiner: THAT Council has reviewed the campground building assets and agree that additional insurance is required and FURTHERMORE instruct CAO Peacock to contact Leoville Agencies and get this in force immediately.

CARRIED

**SMB APPROVAL IN PRINCIPLE**

**079/19** Alberts: THAT Council acknowledge the letter of approval in principle for the Saskatchewan Municipal Board for the debenture loan until the WSA permit can be obtained.

CARRIED

**DEPARTMENT OF HIGHWAYS LETTER**

**080/19** Gardiner: THAT Council instruct CAO Peacock to write a letter to the Department of Highways and Transportation regarding the state of highway from Chitek Lake to Leoville.

CARRIED

**ENGINEERS FOR THE LAGOON PROJECT**

**081/19** Alberts: THAT Council agree to continue to use the existing engineering firm for the lagoon project.

CARRIED

**AMY STEELE OFFER TO PAINT THE VILLAGE OFFICE SIGN**

**082/19** Kidd: THAT Council approve of the volunteer request to paint the Village office sign by Amy Steele and wish to extend thanks for the improvement of same.

CARRIED

**RMCP HALL MEETING REQUEST**

**083/19** Kidd: THAT Council acknowledge receipt of request for a hall meeting but would prefer that the meeting happen on June 1<sup>st</sup> when additional residents are in the village and FURTHERMORE instruct CAO Peacock to contact the detachment with this request. CARRIED

**PURCHASE OF NEW MOWER FOR THE TRACTOR**

**084/19** Alberts: THAT Council authorize Councillor Gardiner to investigate the cost of a new mower and present at the next council meeting.

CARRIED

**RUDULIER DEMOLITION PERMIT**

**085/19** Alberts: THAT Council acknowledge and approve of the demolition permit as presented from Rudulier's. CARRIED

**HENRI DEMOLITION PERMIT**

**086/19** Gardiner: THAT Council acknowledge and approve of the demolition permit as presented from Henri's. CARRIED

**ITEMS FOR BUDGET**

Deferred for next meeting

**ALBERTS REQUEST FOR DEMOLITION DEPOSIT RETURN**

**087/19** Svoboda: THAT Council acknowledge and approve of the photos representing the garage demolitions and agree the demolition permit deposit be returned. CARRIED

**REVIEW SPECIAL TAX BYLAW AND SET DATE FOR PUBLIC MEETING**

Deferred until next meeting

**ALBERTS GARAGE BUILDING PERMIT**

**088/19** Svoboda: THAT Council approve of the building permit drawing and information presented for the Alberts garage build and FURTHERMORE instruct CAO Peacock to forward the information to the building inspector. CARRIED

**VILLAGE FIRE BAN**

**089/19** Svoboda: THAT Council approve the request from Fire Chief Trach for a village fire ban and FURTHERMORE instruct CAO Peacock to prepare signs for posting in obvious spots immediately. CARRIED

**REALTOR EVALUATIONS OF VILLAGE PROPERTY**

**090/19** Gardiner: THAT Council acknowledge receipt of realtor values for select village properties in preparation for a further discussion. CARRIED

*The meeting went in-camera for the staffing reports at 9:02 pm. All general public persons were asked to leave Chambers.*

**MECHANIC, FOREMAN, LIAISON AND ADMINISTRATOR REPORTS**

**091/19** Gardiner: THAT Council acknowledge the Mechanic's report, Foreman's report, and Administrator's report as presented. CARRIED

*The Meeting was returned to open at 9:20 pm.*

**MECHANIC'S TOOL REQUEST**

**092/19** Svoboda: That Council agree to a budget of \$500 for the list of items, in entirety, as presented in the mechanic's report CARRIED

**FOREMAN'S REQUEST FOR A MEETING**

093/19 Svoboda: THAT Council request an email from the Foreman about topics to be discussed at a future date agreeable between Council and Foreman Alberts. CARRIED

**VILLAGE OFFICE HOURS**

094/19 Svoboda: THAT Council acknowledge the concerns presented by CAO Peacock and FURTHERMORE instruct that all mentors and/or Locums be contacted to ensure the office is never closed between May 15 and September 30, 2019. CARRIED

Next Regular Council meeting is May 16<sup>th</sup>, 2019 at 6:00 pm.

The meeting was adjourned at 9:38 PM by Struhar.

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Mayor

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Chief Administrative Officer