



Resort Village of Chitek Lake  
219 Pine Street; Box 70  
Chitek Lake, SK S0J 0L0

January 12, 2026

Dear Residents,

I would like to provide an update regarding the format of council meeting minutes.

As the minutes currently stand, they do not meet the standard required for a legal municipal record under inspection by the UMAAS Association and municipal auditing guidelines. For this reason, I will be changing the format to comply with Saskatchewan legislation, including requirements set out in The Municipalities Act. Going forward, meeting minutes will follow a formal legal structure to satisfy auditing needs and align with provincial expectations.

I understand that many residents value the updates previously listed in the minutes, and I appreciate that this has been an important way of communication. My goal is to expand the amount of community information available on the Village website so these updates can continue in a more appropriate and accessible space.

To support this task, I have added a Community Updates page to the Categories Bar at the top of the website. This new section will allow information about Village projects, services, and events to be shared in a clear and easy-to-read format without relying on meeting minutes as an informal communication tool. Residents will now be able to visit this page directly from the top menu to stay informed about what is happening in the community.

Thank you for your understanding as we make this improvement for the benefit of the Village.

Sincerely,

Ashley Hardy  
CAO  
Resort Village of Chitek Lake