

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE RESORT VILLAGE OF CHITEK LAKE

IN COUNCIL CHAMBERS AT 219 PINE STREET

September 17<sup>th</sup>, 2020 AT 6:00 PM

Present: Mayor Sandra Svoboda, Councillor John Vandale, Councillor Jack Mochoruk, Councillor Leona Paulton, Councillor Robert Fraser

Staff: Danielle Vandale, Acting CAO

Mayor Sandra Svoboda called the meeting to order at 6:02 PM

**APPROVAL OF THE AGENDA**

**231/2020** Vandale: THAT council agrees to approve the agenda as presented

CARRIED

**ADOPT THE MINUTES OF THE SPECIAL MEETING September 3<sup>rd</sup>, 2020**

**232/2020** Paulton: THAT council adopt the minutes of the special meeting on September 3<sup>rd</sup>, 2020

CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

**233/2020** Mochoruk: THAT council approve the list of accounts as presented

CARRIED

**APPROVE AUGUST 2020 FINANCIAL STATEMENTS**

**234/2020** Vandale: THAT council approve the Financial Statements for August 2020 as presented

CARRIED

**COMMUNICATION ITEMS**

N/A

**DELEGATIONS**

N/A

## **UNFINISHED BUSINESS**

### **SALE OF MUNICIPAL BUFFER MB4 Plan no. 01B14904**

6:29 PM Vandale recused himself

**235/2020** Council acknowledges communication from Bill Vandale. Vandale CAO to draft letter regarding land specifics for sale of MB4. Further discussion deferred until next meeting.

6:48 PM Vandale entered back into room

### **BOAT LIFT & DOCK STORAGE LEASE options; discussion**

**236/2020** Vandale: THAT council makes a motion to defer until January 2021.

CARRIED

### **PENALTIES ON 2019 TAX ARREARS**

**237/2020** Fraser: THAT council makes a motion for CAO Vandale to draft communication for processes of collection of penalties for tax arrears.

CARRIED

### **TENDER PROCESS FOR WOOD RE: 2021 CAMPING SEASON**

**238/2020** Mochoruk: THAT council makes a motion to defer further discussion until January 2021. Direction for CAO Vandale to examine the purchase of a log splitter; tender out for a skidder.

CARRIED

### **SALE OF OLD RVCL SHOP & PROPERTY; discussion**

**239/2020** Mochoruk: THAT council makes a motion for SAMA to do assessment value on shop and property. Inventory discussion deferred until next meeting.

### **720 RAILWAY AVE; update**

8:03 PM Vandale & Mochoruk recused themselves

**240/2020** Deferred until next meeting.

8:13 PM Vandale & Mochoruk enter room.

### **719 CHITEK DRIVE; update**

**241/2020** Deferred until next meeting

## **NEW BUSINESS**

### **REMOVE PAT PEECOCK & ADD CAO VANDALE AS DECISION MAKER ON SASKTEL ACCOUNTS**

**242/2020** Fraser: THAT council makes a motion to remove Pat Peacock as account decision maker and as having account responsibility on all Resort Village of Chitek Lake SaskTel & SaskTel Mobility accounts; and appoint Danielle Vandale, Acting CAO as having all authority on all SaskTel accounts for the Resort Village of Chitek Lake

CARRIED

### **HIRE MARTIN ALBERTS FOR CONTRACT WORK AS DEEMED NECESSARY FOR THE RESORT VILLAGE OF CHITEK LAKE BY COUNCIL AND ADMINISTRATOR AT A RATE OF \$35/HR**

**243/2020 Vandale:** THAT council makes a motion to hire Martin Alberts at a rate of \$35/hr for contract work

CARRIED

### **APPLICATION FOR COMPANY CREDIT CARD**

**244/2020** Mochoruk: THAT council makes a motion for CAO Vandale to proceed with a new application for a Collabria No Fee Cash Back Visa with Innovation Credit Union for office use (corporate credit card) with a \$5000 limit

CARRIED

### **INSTALL VPN ROUTER FOR REMOTE ACCESS**

**245/2020** Vandale: THAT council makes a motion to approve the installation of VPN Router in village office for remote access to MuniSoft requiring also a SaskTel Static IP Address

CARRIED

### **ESTABLISH NEW BYLAW 150/2020**

**246/2020** Vandale: THAT council approves the 1<sup>st</sup> reading of Bylaw No. 150/2020

**247/2020** Mochoruk: THAT council approves the 2<sup>nd</sup> reading of Bylaw No. 150/2020

**248/2020** Paulton: THAT council approves the 3<sup>rd</sup> reading of Bylaw No. 150/2020

CARRIED

### **PATRICK GUILLOU BUILDING PERMIT RE: STORAGE SHED**

**249/2020** Mochoruk: THAT council makes a motion to accept the application for a permit pending a more detailed drawing which is required by October 15<sup>th</sup>, 2020 otherwise revoked.

CARRIED

**STAFF REPORTS (IN CAMERA)**

In Camera: 8:56 PM

Out of Camera 10:45 PM

**250/2020** Fraser: THAT council makes a motion to terminate Jack Yausie's employment effective September 18<sup>th</sup>, 2020.

CARRIED

**251/2020** Vandale: THAT council makes a motion to lay off Daryl Penner effective September 30<sup>th</sup>, 2020.

CARRIED

**252/2020** Fraser: THAT council makes a motion for the village to charge \$1/day for seasonal site holders wishing to leave their campers at the site during off-season; direction to office staff to invoice monthly

CARRIED

**253/2020** Vandale: THAT council makes a motion to keep the current seasonal site holder rate at \$2500 per season.

CARRIED

**254/2020** Mochoruk: THAT council makes a motion to ask for \$500 deposit for seasonal site holders due November 1<sup>st</sup>, 2020 with the remaining balance due May 1<sup>st</sup>, 2021.

CARRIED

Meeting was adjourned at 10:47 PM by Mayor Svoboda.

Next regular meeting of council is October 15<sup>th</sup>, 2020.

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Mayor

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Acting Chief Administrative Officer