

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE
Resort Village of Chitek Lake
IN COUNCIL CHAMBERS AT 219 PINE STREET ON June 27, 2024 AT 6:00 PM

PRESENT: Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk (Virtual Presence), Councilor John Vandale Councilor Robert Fraser, Councilor Leona Paulton, Chief Administrative Officer Tara Westmacott, Incoming Acting CAO Ashley Hardy

GALLERY: Annette P., Kerri P., Carol L.

Mayor Sandra Svoboda CALLED THE MEETING TO ORDER AT 6:00 PM

905/2024 MOVED BY: J. Vandale
SECONDED: J. Mochoruk
 THAT the agenda be adopted as presented.

CARRIED

Sergeant Andrews, Officer Bill and Officer Lehoullier presented the RCMP report. CAO Westmacott will post the report.

906/2024 MOVED BY: J. Mochoruk
SECONDED: L. Paulton
 THAT the meeting minutes from Meeting May 16, 2024 be approved as presented.

CARRIED

DELEGATES

Jason S. presented in person his plan to add a driveway access.
Sheri V. requested a donation to the Lady of the Lake Church.

907/2024 MOVED BY: L. Paulton
SECONDED: J. Vandale
 THAT the list of payments be approved as presented.

Main Acct CK# 9351 - #9364, Online payment #2024-06-03-01 - #20240626-14
(\$100,369.29)

Hall Acct CK# 2243, Online payment 20240529-17 - #20240626-06 (\$911.00)

Chitek Lake Rec Site CK# 702 -714, Online Payment 20240529-01 – 20240626-
05(\$9,266.58)

CARRIED

908/2024 MOVED BY: J. Mochoruk
SECONDED BY: R. Fraser

THAT Bank Reconciliation Reports for May 2024 are approved as presented.

CARRIED

909/2024 MOVED BY: J. Vandale

SECONDED BY: L. Paulton

THAT Financial Statements for month end May 31, 2024 are approved as presented.

CARRIED

910/2024 MOVED BY: J. Mochoruk

SECONDED BY: R. Fraser

THAT auditor Financial Statements for 2023 are approved as presented.

CARRIED

COMMUNICATIONS

Council acknowledges request to install a 5ft fence along the lake side portion of their property. As the current zoning bylaw section 5.1.3 point d) allows a 1-meter fence along the frontage of the property this request has been denied.

Council person J. Vandale recused himself at 7:50 pm and stepped outside of the building. Re-entered the room at 7:55PM.

In regards to the 3 letters of concern for dogs running at large at property Lot P Block 6, CAO Westmacott and Hardy have had prior communication with the individual which was responded to in an unco-operative and unfriendly way. The dogs have shown aggression so as per the Bylaw 162/2023 and Bylaw 73/07 Regulate the running at large of animals the property owner will be fined.

In addition, multiple letters have been sent to property at Lot 34 Block 6 regarding the same situation of dogs running at large, these owners will also be fined under the same Bylaw.

911/2024 MOVED BY: L. Paulton

SECONDED BY: J. Mochoruk

THAT building application for constructing a roof over an existing deck at Lot 03 Block M be approved.

CARRIED

912/2024 MOVED BY: L. Paulton

SECONDED BY: R. Fraser

Council acknowledges concerns from resident at Lot 20 Block 10 regarding feral cats in the area damaging personal property. The issue was discussed with a resident who is currently working to remedy the situation. Councilor L. Paulton will consult an expert to find out other solutions to resolve the problem.

CARRIED

913/2024 MOVED BY: R. Fraser

SECONDED BY: J. Vandale

Council approves the final proposal for shoreline permittees along the boat house lane at 5th Ave and Chitek Dr to install security gates. They will provide the Village with a key to access the area if needed and lock will remain locked at all times.

CARRIED

914/2024 MOVED BY: J. Mochoruk

SECONDED BY: J. Vandale

THAT shoreline permit #57 be transferred with the sale of the property at Lot 1 Block 8.

CARRIED

915/2024 MOVED BY: R. Fraser

SECONDED BY: J. Mochoruk

THAT resident at Lot 6 Block 10 move a cabin in from an existing lot in Chitek Lake.

CARRIED

916/2024 MOVED BY: R. Fraser

SECONDED BY: J. Vandale

THAT request for gravel on boathouse road at 5th Ave and Chitek Dt is denied. Remind the resident of the results of the discussion in 2022.

CARRIED

OLD BUSINESS

Council acknowledges the report for analysis of waste collection fees year over year from 2021 to year to date are as follows:

2021	\$84,363.45
2022	\$87,508.57
2023	\$100,039.16
2024 Month End May 31	\$38,569.02

The large increase we see in 2023 is due to rising fuel surcharge cost from the supplier Greenland Waste.

Recap of the planned events on Canada Day are a pancake breakfast hosted by the Sunshine Group, a parade hosted by staff and council, Ball Diamond activities hosted by the Chitek Lake Ball Club. There will be a liquor permit pulled by the Chitek Lake Ball Club from 12 to 9pm.

NEW BUSINESS

917/2024 **MOVED BY: R. Fraser**

SECONDED BY: J. Mochoruk

THAT Ashley Hardy is appointed Acting CAO. Work will commence towards her Standard Certification.

CARRIED

918/2024 **MOVED BY: L. Paulton**

SECONDED BY: J. Vandale

THAT Ashley Hardy is appointed as signee on all accounts.

CARRIED

Council acknowledges seasonal camper in site 16 has removed the RVCL firepit without prior approval with an angle grinder in order to install his own personal firepit. This rendered the RVCL firepit unusable. CAO Westmacott and Hardy are directed to send a letter to seasonal site holder to explain the process for approval. CAO's will go out for quote for replacement firepits and the Seasonal Site holder will be charged for the replacement cost.

919/2024 **MOVED BY: L. Paulton**

SECONDED BY: J. Mochoruk

THAT Council recess for 10 minutes at 8:50 PM.

CARRIED

920/2024 **MOVED BY: L. Paulton**

SECONDED BY: J. Mochoruk

THAT Council go In Camera at 9:07 PM to discuss operations, land and human resources as per LAFOIP section 16 and 17.

CARRIED

PRESENT: Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk (Virtual Presence), Councilor John Vandale Councilor Robert Fraser, Councilor Leona Paulton, Chief Administrative Officer Tara Westmacott, Acting CAO Ashley Hardy

921/2024 **MOVED BY: J. Vandale**
SECONDED BY: L. Paulton

THAT Council go out of Camera at 11:00 PM.

CARRIED

Council acknowledges the Walking Path project awarded to J&J Dirtworks has not been started. This is a concern due to additional grant funding being tied up until this project is completed. In addition, we have a deadline for completion of this project of July 31, 2024 that may jeopardize the grant for the project if not completed on time.

922/2024 **MOVED BY: R. Fraser**
SECONDED BY: J. Vandale

THAT we renew the miscellaneous use permit from Ministry of Environment for the old lagoon Permit # 10017807 Polygon # 651936.

CARRIED

923/2024 **MOVED BY: R. Fraser**
SECONDED BY: J. Vandale

THAT we renew the miscellaneous use permit from Ministry of Environment for the land behind the new shop Property # 0104569 Polygon # 655046.

CARRIED

924/2024 **MOVED BY: L. Paulton**
SECONDED BY: R. Fraser

THAT two keyless, automatic locking locks be purchased for the shower house at the main campground. These will be installed at a height that is accessible by all.

CARRIED

925/2024 **MOVED BY: J. Mochoruk**
SECONDED BY: J. Vandale

THAT resident at Lot 9 Block M be given approval to do the work to extend the driveway and bring in rocks for drainage.

CARRIED

Council directs Acting CAO Hardy to purchase 4 – 6” x 16 ft culverts for inventory. Property at Lot 4 Block D will have one of these culverts delivered but the installation by the Village will not happen until we have the manpower and equipment to do so. If the owner chooses to have the installation done at their own cost they are permitted to do so.

CAO Hardy directed to order solar lighting for the Welcome sign as presented by Councilor R. Fraser.

CAO Hardy is directed to contact the Fire Chief Alberts to see if they can utilize the fire truck to clean culverts.

926/2024 MOVED BY: L. Paulton

SECONDED BY: R. Fraser

THAT Employee 053 to be given a \$2 per hour raise with the acceptance of increased responsibility of leadership to the student staff.

CARRIED

CAO Hardy is directed to contact the Lady of The Lake Church and remind them that our contribution to the 75th Anniversary of the Church was a donation in kind of the amount of Municipal portion of taxes for the rectory in 2023. The Lady of the Lake is encouraged to search for grant opportunities that will assist in maintenance and repair of the aging rectory.

Meeting adjourned at 11:02 PM.

Next Regular July 18th, 2024 at 5:00pm

Mayor/ Councillor

Chief Administrative Officer