

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE  
**Resort Village of Chitek Lake**  
IN COUNCIL CHAMBERS AT 219 PINE STREET ON December 14<sup>th</sup>, 2023 AT 5:00 PM

**PRESENT:** Mayor Sandra Svoboda, Councilor John Vandale Councilor Robert Fraser, Councilor Leona Paulton

**ABSENT:** Deputy Mayor Jack Mochoruk

**STAFF:** Chief Administrative Officer Tara Westmacott

**GALLERY:** K. Peake, K. Neufeld, L. Rudulier, P. Rudulier

**Mayor Sandra Svoboda CALLED THE MEETING TO ORDER AT 5:00 PM**

**793/2023**      **MOVED BY: J. Vandale**  
                  **SECONDED: L. Paulton**  
                  THAT the agenda be adopted as presented.

**CARRIED**

**Mayor Sandra Svoboda and John Vandale recused as not in attendance for November meeting.**

**794/2023**      **MOVED BY: R. Fraser**  
                  **SECONDED: L. Paulton**  
                  THAT the minutes of the regular meeting November 16<sup>th</sup>, 2023 are adopted as read.

**CARRIED**

**795/2023**      **MOVED BY: R, Fraser**  
                  **SECONDED: J. Vandale**  
                  THAT the list of payments be approved as presented.  
                  Main Acct CK# 9281 - #9290, Online payment #20231108-01 - #20231215-02  
                  (\$189,164.43)  
                  Hall Acct CK#, Online payment 20231128-16 (\$385.00)  
                  Chitek Lake Rec Site CK#684 Online payment 20231128-17 – 20231128-20 (\$546.77)

**CARRIED**

**796/2023**      **MOVED BY: L. Paulton**  
                  **SECONDED BY: J. Vandale**  
                  THAT Bank Reconciliation Reports for November 2023 are approved as presented.

**CARRIED**

**797/2023**      **MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT Financial Statements for month end November 30 2023 are approved as presented.

**CARRIED**

**NEW BUSINESS**

**798/2023**      **MOVED BY: J. Vandale**

**SECONDED BY: R. Fraser**

THAT the 1992 Champion Grader be sold to D&T Reclamation for \$9000 plus PST.

**CARRIED**

CAO Westmacott instructed to find out the price of insurance for Fire Truck that resides in the Fire Hall. Review fire equipment items, remove 1992 Champion Grader, remove 2 other mowers that were sold in 2023 add 2006 John Deere Grader, add Ferris mower that was not on policy.

**799/2023**      **MOVE BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT Pickleball players be enrolled as a member with Pickleball Saskatchewan as it carries liability Insurance.

**CARRIED**

**800/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: J. Vandale**

- THAT the Fee Guide be adjusted for 2024 as follows.
- Effective January 1, 2024
- Mileage: CURRENT CRA RATE FOR 2024
- Meals: Breakfast \$20.00 from \$15.00
- Lunch: \$25.00 from \$20.00
- Supper: \$30.00 from \$25.00
- Grader and Operator increase from \$175 per hour to \$200 per hour
- Whipper Snipper and Man increase from \$75 per hour to \$100
- Cemetery Plot increase from \$300 to \$400 a plot
- Add Tax Search to the Fee for Copies of Assessment
- Change wording of Storage Compound to Campground Storage

- Add Boat Launch Storage \$50 per year
- Add to Animal License Lifetime License of \$25
- Change reference of Shoreline Lease to Permit
- Add note in Landfill and Transfer Station Rules that indicates that we no longer accept construction materials, building or renovations. A personal bin will be required for all construction material.
- Add Camping Fees to the list, no change.

**CARRIED**

**801/2023      MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT SENSUS remain the Auditor for 2024.

**CARRIED**

**802/2023      MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT Kim Anderson K.C. of RS Law remain the Lawyer for 2024.

**CARRIED**

**Mayor Svoboda consults her phone to get exact wording of recent email correspondence from the CAO of Big River. "Council for the RM of Big River acknowledges and passes resolution agreeing to further discussion and entertaining the possibility of a boundary restructuring."**

**803/2023      MOVED BY: J. Vandale**

**SECONDED BY: R. Fraser**

THAT Council commits to move forward with the formal process for restructuring the shoreline Boundary of Chitek Lake and the RM of Big River so that all Administrative responsibility will be within the Resort Village of Chitek Lake.

**CARRIED**

**Mayor Svoboda along with CAO Westmacott will fill out the appropriate paperwork for the boundary change and work through the due process. CAO Westmacott will notify any Shoreline Permit holders in the effected area of the move to change boundary and advertise for 2 weeks in the local paper.**

**804/2023      MOVED BY: L. Paulton**

**SECONDED BY: J. Vandale**

THAT Council commits to move forward to align the process of administering Shoreline Permits with that of the Ministry of Environment.

**CARRIED**

**Council signed the Non-Negotiable Debenture for the Lagoon as per Bylaw 163/2023.**

**802/2023      MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT Kim Anderson K.C. of RS Law remain the Lawyer for 2024.

**CARRIED**

**803/2023      MOVED BY: J. Vandale**

**SECONDED BY: R. Fraser**

THAT the 4 Full time staff receive a \$250 bonus for Christmas as per discuss and allocated in the Budget.

**CARRIED**

**Raffle and 50/50 tickets will be sold for \$1 each at the Christmas Dinner on Dec 17. The center pieces made by Kim Currey will be drawn for as a Door Prize.**

**804/2023      MOVED BY: J. Vandale**

**SECONDED BY: R. Fraser**

THAT the four Full time staff receive a \$250 bonus for Christmas as per discuss and allocated in the Budget.

**CARRIED**

**805/2023      MOVED BY: J. Vandale**

**SECONDED BY: L. Paulton**

THAT the request to transfer Shoreline Permit 7 with the Sale of the Property Lot 4 Block 5 has been approved.

**CARRIED**

**806/2023      MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT the request to transfer Shoreline Permit with Boathouse 101/102 with the Transfer of the Property Lot 6 Block 11 has been approved.

**CARRIED**

**807/2023      MOVED BY: J. Vandale**

**SECONDED BY: R. Fraser**

THAT Council tables the discussion and to revisit the area with Boathouses that straddle two permits in the New Year. May ask these Permit holders to pick one number and

make notes in the Permit files to indicate that they only hold one permit and not two that is falsely indicated.

**CARRIED**

**808/2023**

**MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT the meeting is adjourned at 6:55 PM.

**CARRIED**

Next Regular January 18<sup>th</sup>, 2023 at 6:00pm

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Mayor/ Councillor

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Chief Administrative Officer